



# HEALTH & SAFETY POLICY STATEMENT

## CONTROL TABLE

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VERSION	1.5
APPROVED BY	James Brown
DATE	10/02/2023

# HEALTH & SAFETY POLICY STATEMENT

The Management team of AIM Commercial Cleaning Limited recognises and accepts its responsibilities to all staff and others who could be affected by its activities, and to this intent on all matters relating to health & safety and our commitment to continual improvement.

Overall responsibility for Health, Safety & Welfare within the company lies with the Managing Director.

In order to comply with the Health and Safety at Work Act we shall:

- Fulfil our legal obligations, including any other requirements;
- Prevent accidents and cases of work-related ill health, so far as is reasonably practicable and provide adequate control of health and safety risks arising from work activities;
- Provide adequate information, instruction and training to ensure employees are competent to do their work safely and without risk to themselves or others;
- Engage and consult with employees on day-to-day health and safety conditions and provide advice and supervision on occupational health where required;
- Ensure risks associated with all the company's activities are assessed to enable safe working practices to be devised and ensure these are regularly reviewed.
- Implement emergency procedures – evacuation in case of fire or other significant incident;
- Maintain safe and healthy working conditions, provide and maintain plant, equipment and machinery, and ensure safe storage / use of substances;
- Provide adequate time and resources in order for those with direct responsibility or delegated duties to fulfil their obligations / roles in relation to health and safety.

Every employee and those working for or on behalf of the Company has a duty to co-operate with the management team and to assist AIM Commercial Cleaning Limited to meet its statutory obligations. Every employee must take all due care to safeguard not only their own health and safety but also that of other persons that may be affected by their acts or omissions.

All employees are advised that it is an offence for any person to recklessly or intentionally interfere with or misuse anything provided in the furtherance of health and safety or welfare. Any such act is a criminal offence that can result in the prosecution of the company and/or the employee with heavy penalties upon conviction.

Copies of this policy will be provided to all employees through our Company portal and by displaying on site and within our head office and also made available to interested parties as required through our website.

To enable this policy to be carried out responsibilities are assigned to designated personnel throughout the organisation. Competent persons are employed within the company to assist in the management of health and safety and external advisors are engaged to provide competent support to enable the company to fulfil its duties.

This policy will be reviewed annually to ensure its continuing suitability and amended as required to take account of new legislation and improved working practices.

Signed: *James Brown*

Position: Chief Executive Officer

Date: 10<sup>th</sup> February 2023